

# **CAMP LEJEUNE OFFICERS' SPOUSES' CLUB CONSTITUTION**

## **Article I Name**

The organization shall be known as the Officers' Spouses' Club of Camp Lejeune, hereafter referred to as the OSC.

## **Article II Purpose**

Within the regulations and policies of Marine Corps Installations – East, Marine Corps Base, Camp Lejeune, the purpose of the OSC shall be to unite members in social, cultural, and fundraising activities, to foster acquaintances, cooperation and productive interests in the community and to provide needed services and facilities.

This organization adheres to the Internal Revenue Code 501(c)(4), a federal tax-exempt status of a private organization (or the corresponding provision of any future United States revenue law).

## **Article III Membership**

*Section 1* – Membership is open to all spouses of active duty and retired officers and to surviving spouses living in the greater Camp Lejeune, New River Air Station, and Cherry Point Air Station areas.

*Section 2* – Membership is also open to the following individuals:

1. Military members and spouses of active duty officers who are stationed at Camp Lejeune, New River Air Station, and Cherry Point Air Station.
2. Retired officers and their spouses who are living locally to the Camp Lejeune area.
3. Military members and spouses of active reserve, and Individual Mobilization Augmentee Force assigned to Camp Lejeune, New River Air Station, and Cherry Point Air Station.
4. Spouses of all Officers Temporary Additional Duty to Camp Lejeune, New River Air Station, and Cherry Point Air Station.
5. GS 7-15 or equivalent civilian employees and spouses who work or live at Camp Lejeune, New River Air Station, and Cherry Point Air Station.
6. Adults who are bona fide dependents and who reside within the sponsoring Officer's household.

*Section 3* – Membership of civilian employees and spouses of civilian employees in Section 2 above is limited to not more than one-third of total membership strength.

*Section 4* – No person applying for membership shall be discriminated against because of race, color, creed, sex, age, disability, national origin, sexual orientations, or otherwise subjected to unlawful discrimination.

*Section 5* – Membership in OSC does not confer the privileges of using Camp Lejeune special services facilities unless authorized in their own right.

## **Article IV Organization**

*Section 1* – The Executive Board, consisting of

1. Executive Officers
  - a. President

- b. 1<sup>st</sup> Vice President
  - c. 2<sup>nd</sup> Vice President
  - d. Treasurer
  - e. Secretary
  - f. Parliamentarian
2. Honorary President
  3. Appointed Advisors (up to two)

*Section 2* – The General Board, consisting of

1. Executive Board
2. Honorary Advisors
3. Appointed General Board Positions
4. Major Command Representatives
5. O-6 Unit Command Representatives

*Section 3* – Officers shall be installed at the Annual Turnover Meeting, to serve a one year term from June 1<sup>st</sup> – May 31<sup>st</sup>. The Nominations Committee, headed by the Parliamentarian, shall determine the procedure and dates of the elections.

## **Article V Meetings and Quorums**

*Section 1* – The President may call additional meetings of the OSC General Board at such times as may be deemed appropriate.

*Section 2* – At any OSC General Board or special meeting, at least one-half of the voting members of the General Board shall constitute a quorum, excluding the Honorary President.

*Section 3* – At a publicized OSC general meeting of the membership a quorum shall be those members present.

1. At any OSC General Board or special meeting to conduct business, five percent (5%) of the general membership shall constitute a quorum.

## **Article VI Amendments**

This Constitution may be amended at any general meeting of the OSC Membership, or by ballot by a two-thirds vote, provided:

1. The General Board approved the proposed amendment with majority vote, where quorum is present.
2. The proposed amendment was submitted in writing to the general membership thirty days prior to voting.
3. Before going into effect, the amendment must be approved by the Commanding General of the Marine Corps Installations – East, Marine Corps Base Camp Lejeune.

## **Article VII Assets**

In the event of a dissolution of the OSC for any reason, any residual assets shall be turned over to the Navy-Marine Corps Relief Society. An adequate cash balance will be maintained to ensure at all times, settlement of required reimbursements to appropriated funds and prompt payment of outstanding debts. A one-to-one ratio of cash value available to current liabilities will be maintained. Individual members of

the OSC are by virtue of membership alone personally liable if OSC assets are insufficient to discharge all liabilities. North Carolina law will govern liability determinations.

### **Article VIII Liability and Responsibility**

*Section 1* – Will provide third party personal injury liability insurance to protect the United States against liability arising out of or incident to the OSC activities or use of facilities or equipment incident thereto.

*Section 2* – The OSC shall comply with the applicable fire and safety regulations, environmental laws, local, state, and federal tax codes, and other applicable statutes or regulations.

### **Article IX Parliamentary Authority**

Robert's Rules of Order, current edition, shall govern the procedure of all business unless otherwise specified.